



NEW USER ACCOUNT SET-UP INSTRUCTIONS

Parish Giving is a user-friendly and secure way for you to support St. Kevin Parish by making your budget payments online. Creating an account is easy and offers you the option to: 1) schedule automatic payments for any collection on a weekly, monthly, or annual basis, or 2) login to your account at your convenience and make budget payments on your schedule. And if you choose the auto payment option you are not locked in but can cancel at any time and make your contributions weekly, monthly, or even annually.

STEP 1—CREATE AN ACCOUNT

1. <https://www.parishgiving.org/index>
2. Click **New Member Sign up**
3. Enter **02889** in zip code field, click search
4. Select **St. Kevin Church**
5. Type your information in the required fields to create an account. Your budget envelope number is not needed when creating a new account but can be entered at any time.
6. **Save**

STEP 2—ADD BILLING INFORMATION

1. Choose a **Payment Method**—Funds can be transferred to Parish Giving by bank transfer, credit card, or debit card.
2. Enter Bank Account Information
3. **Save Changes**

ABOUT PARISH GIVING ONLINE SECURITY

Parish Giving does not save your credit card/bank account information in its system. That information is tokenized* by the payment processor and this token is used to process your transactions.

**What is a token?*

Tokenization, in the payments world, involves substituting sensitive data (credit card/account numbers) with a one-time number known as a token that has no value or connection to a person or their account. The customer's 16-digit primary account number is replaced with a custom, randomly-generated alphanumeric ID. Because this transaction eliminates the link to sensitive data, tokens are used in credit card processing to reduce exposure to security breaches.

from <http://blog.goemerchant.com/how-tokenization-works/>